

Torchlight Study Group

_____ **Lodge #** _____

Date: First _____ day of each week/month
Time: _____:_____ am/pm – _____:_____ am/pm (recommend min. 2-hour session)
Location: _____

Members:

<u>Name</u>	<u>Home phone</u>	<u>Work phone</u>	<u>Email</u>	<u>Lodge #</u>

(Moderator)				

Meeting Agenda:

- | | |
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| 1. Roll Call | Moderator |
| 2. Review answers and location of research sources | Each person - share assigned questions |
| 3. Agree on answers for master copy | All |
| 4. Record answers on master copy | Moderator/or other team member |
| 5. Discussion | All |
| 6. Assign next set of questions | Moderator |
| 7. Adjourn | |

General Information:

- Everyone should have his own work copy of Torchlight and working materials (books) for research. All books must be current versions available from GL (see Torchlight page 2).
- One finished copy will be submitted for grading, signed by all. Everyone is part of the team.
- Work will be divided up, but must be worked on together and answers agreed on by group at meetings.
- Contact Moderator if unable to attend, prior to meeting.
- If unable to attend:
 - continue to study assigned questions
 - meet with Moderator or other study member before next meeting to catch up
 - obtain assigned questions for next session, and complete before meeting

6. When the graded copy is returned, all the team will meet to go over the corrected answers and discuss them again.

Team members may work on additional questions not assigned to them at their own pace for learning and in preparation for meetings. Their answers may be used for meeting discussion should the member who had them assigned be unable to complete them